# WELD SCHOOL DISTRICT RE-4
# EARLY DISMISSAL STUDENT FORM

**PLEASE FILL OUT FOR EACH CHILD AND RETURN TO THE SCHOOL OFFICE IMMEDIATELY**

Due to severe weather or other emergencies (such as loss of public utilities), the school district may find it necessary to dismiss school before the normal scheduled time. Parents/guardians should develop a plan for this possibility, so that students and their schools know what to do. Such plan should include an alternative/back-up plan in case the first plan cannot be implemented.

Please complete the form below which will inform your child's school of the emergency-school-closure-plan that you have discussed with your child. A form needs to be completed for each child, so that each of their appropriate teachers will have this information available to them. Parents/guardians are responsible for ensuring that their child's school has updated information on this form.

If an emergency closing occurs during the school day, the local media will communicate this closing as soon as possible. It is likely that many parents/guardians will not know this condition exists. We strongly encourage families to listen to the radio when the weather is inclement. Parents/guardians always have the right to keep their children at home if there is a safety concern.

**Student's Name:** _____

**Name of Parent/Guardian filling out this form:** _____

*(Pursuant to district policy JLIB, students of divorced parents will only be released upon the request of parents who are registered on the school record and legally responsible for the child. A copy of a decree, that has been filed with a clerk of a Colorado district court and shows such legal responsibility, must be on file with the district.)*

**Home Telephone Number:** _____ **Cell Number (s):** _____

**Work Number**: _____

**Home Address:** _____ **Grade:**_____

**Please have my child:**

_____ Wait to be picked up by the following parent(s)/guardian(s): _____

_____ Ride the bus (*if weather is too severe for buses to run, students will be held until parent/guardian picks them up**)

_____ Walk home

_____ Take daycare van

_____ Go home with: _____

(*This person needs to be listed as an emergency contact on student's registration form.**)

_____ My student will drive home

***If a student cannot be released in accordance with the information provided above, the student will be kept at school with district staff until the student's parent/guardian is contacted for information on how to proceed.***

****In no case will an elementary school child be released to a person without proper identification and clearance from the school office, or released from the bus to an unsupervised home.***

**Parent or Guardian Signature:** _____ **Date:** _____

**Additional comments:**_____

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**Revised 1/09 (sh)**